

APPROVED MINUTES

BOARD OF AUDIOLOGY AND SPEECH-LANGUAGE PATHOLOGY MEETING MINUTES

The Virginia Board of Audiology and Speech-Language Pathology met on Thursday, October 9, 2008 at the Department of Health Professions, Perimeter Center, 9960 Mayland Drive, 2nd Floor, Conference Room #1, Richmond, Virginia. The following members were present:

Susan G. Chadwick, Au.D.
Kenneth Cox, Au.D.
Sally Jones-McNamara, MCS, CCC-SLP, CCP
Angela W. Moss, MA CCC-SLP
Geoffrey T. Harter, M.D.
Ronald Spencer, RN

The following members were absent:

Mary Kay Wakefield

DHP staff present for all or part of the meeting included:

Lisa R. Hahn, Executive Director
Amy Marschean, Senior Assistant Attorney General
Elaine Yeatts, Senior Policy Analyst
Annie B. Artis, Licensure Operations Manager

Guests Present:

William H. Ferguson, II, Executive Director –DPOR, Board of Hearing Aid
Specialists

CALLED TO ORDER

Dr. Chadwick, Chair, called the meeting to order at 10:39 a.m.

ORDERING OF THE AGENDA

Upon a motion by Ms. Moss and properly seconded by Ms. Jones-McNamara, the Board voted to accept the agenda as written.

The members voting yes were Dr. Chadwick, Dr. Cox, Dr. Harter, Mrs. Jones-McNamara, Ms. Moss and Mr. Spencer. There were no negative votes.

The vote passed unanimously.

PUBLIC COMMENT PERIOD

Dr. Chadwick asked for public comment.

There was no public comment.

ACCEPTANCE OF MINUTES

Upon a motion by Dr. Harter and properly seconded by Ms. Jones-McNamara, the Board voted to approve the April 30, 2008 board meeting minutes.

The members voting 'yes' were Dr. Chadwick, Dr. Cox, Dr. Harter, Ms. Jones-McNamara, Ms. Moss, and Mr. Spencer. There were no negative votes.

The vote passed unanimously.

EXECUTIVE DIRECTOR'S REPORT – Ms. Lisa R. Hahn

Licensee Statistics

Ms. Hahn reported there are currently 428 audiologists, 110 school speech-language pathologists, 2,530 speech-language pathologists, for a total of 3,068 licensees.

Disciplinary Cases

Ms. Hahn reported that the Board has received 1 case and closed 14 cases since April 10, 2008. Currently there is only 1 open case and it is scheduled for an informal conference.

Virginia Performs

Ms. Hahn stated that the Board achieved 97% goal for customer satisfaction. She also stated that the 100% goal of issuing licenses to applicants within 30 days or less has been achieved. Ms. Hahn stated that the percent of patient care cases closed in less than 250 days is at 100%.

Revenue and Expenditures

Ms. Hahn provided the Revenue and Expenditure summary for the period ending June 30, 2008. She reported that the cash balance as of June 30, 2007 was (\$53,499). Ms. Hahn stated the year-to-date revenue for Fiscal Year 2007 was \$243,785 and less the year-to-date FY 07 expenditures is \$164,143. She informed the board that the prior period adjustment amount was \$562. Ms. Hahn reported that the year ended with a positive cash balance of \$26,705.

Calendar

Ms. Hahn provided the dates for the upcoming Board meetings; February 5, 2009; June 18, 2009 and October 8, 2009.

NEW BUSINESS

Regulatory Action – Adoption of Public Participation Guidelines

Ms. Hahn recommended that the Board adopt the model Public Participation Guidelines (PPG) regulations as an exempt action.

Upon a motion by Dr. Harter and properly seconded by Ms. Jones-McNamara, the Board voted to repeal Chapter 10 and adopt Chapter 11 of the Model Public Participation Guidelines.

Proposed Amendments to Bylaws – Ms. Hahn

ARTICLE I: GENERAL

Guidance Document 30-2 – The second paragraph was changed as follows:

For purposes of these Bylaws, the Board schedules full board meetings to take place ~~during each quarter~~ **three times per year** with the right to change the date, **add** or cancel any board meeting, with the exception that one meeting shall take place annually. Board members shall attend all board meetings in person, unless prevented by illness or similar unavoidable cause. A majority of the members of the Board shall constitute a quorum for the transaction of business. The current edition of Robert's Rules of Order, revised, shall apply unless overruled by these bylaws or when otherwise agreed.

ARTICLE V: GENERAL DELEGATION OF AUTHORITY

#2 was changed as follows:

2. The Board delegates to the Executive Director the authority to reinstate licenses, registrations and certificates when the reinstatement is due to the lapse of the license, registration or certificate and not due to previous Board disciplinary action **unless stipulated in board order.**

The effective date was changed from ~~May 20, 1999~~ to **October 9, 2008**

Guidance Document 30.3 Confidential Consent Agreements (CCAs)

Clarify #3 – changes are as follows:

3. Failed to meet required Continuing Competency Requirements without approved request for extension or exemption.

Also add: Reaffirmed October 9, 2008

Guidance Document 30-5

Upon a motion by Dr. Harter and properly seconded by Dr. Cox, the Board voted to strike acceptance of attendance at a board meeting as Type 2 continuing competency hours eliminating bullet #3.

The members voting yes were Dr. Chadwick, Dr. Cox, Dr. Harter, Ms. Jones-McNamara, Ms. Moss and Mr. Spencer. There were no negative votes.

The vote passed unanimously.

Guidance Document 30-6 Conferring of the Degree

Upon a motion by Dr. Harter and properly seconded by Mr. Spencer, the Board voted to withdraw Guidance Document 30-6.

The members voting yes were Dr. Chadwick, Dr. Cox, Dr. Harter, Ms. Jones-McNamara, Ms. Moss and Mr. Spencer. There were no negative votes.

The motion passed unanimously.

Upon a motion by Ms. Moss and properly seconded by Mr. Spencer, the Board voted to withdraw Guidance Document 30-1 and discuss creating new language at the next board meeting.

Election of Officers

Upon a motion by Dr. Cox and seconded by Ms. Jones-McNamara, the Board voted to nominate Dr. Chadwick as Chair and Ms. Moss as Vice-Chair.

The members voting yes were Dr. Chadwick, Dr. Cox, Dr. Harter, Ms. Jones-McNamara, Ms. Moss and Mr. Spencer. There were no negative votes.

The vote passed unanimously.

ADJOURNMENT

With all business concluded, Dr. Chadwick adjourned the meeting.

The meeting was adjourned at 11:45 a.m.

Susan G. Chadwick Au.D., Chair

Lisa R. Hahn, Executive Director

Date

Date